



Edmonton Weavers' Guild Privacy Notice
PO Box 67191, Meadowlark Post Office, Edmonton, AB, T5R 5Y3

Our Commitment to Privacy

The Edmonton Weavers' Guild (EWG) is committed to protecting the privacy of its members, volunteers, and program participants, and will manage the confidentiality of their personal information with care.

We only use your Personal Information, including your email address, for the purposes you have consented to and as set out in our privacy policy. We do keep track of user visits using standard web server traffic logs for our own internal statistics gathering processes.

This privacy policy discloses the privacy practices for (<https://edmontonweavers.org>). This privacy policy applies solely to information collected by our website and will describe the following:

1. What personally identifiable information is collected from you through the website, how it is used and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. The security procedures in place to protect the misuse of your information.
4. How you can correct any inaccuracies in the information.

Information Collection, Use, and Sharing

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request (PayPal, Eventbrite, & to confirm your EWG Membership status upon individual request from FFAA for courses you have enrolled in).

Unless you ask us not to, we may contact you via email in the future to provide you with newsletters, and information about workshops, classes, meetings (both EWG and other organizations with similar interests), membership renewals, or changes to this privacy policy.

Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us at **780-425-9280** or via email (info@edmontonweavers.org):

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

Security

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Wherever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a lock icon in the address bar and looking for "https" at the beginning of the address of the Web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only volunteers authorized by the EWG executive who need the information to perform a specific job (for example, secretary, treasurer, membership co-ordinator or classes/workshops co-ordinator, Study Group Leaders) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at 780-425-9280 or via email (info@edmontonweavers.org).

Purchases

We request information from you on our membership form and our Eventbrite course registration form. To purchase from us, you must provide contact information (like name email address, and shipping address) and financial information (like credit card number, expiration date). This information is used for billing purposes and to fill your orders. If we have trouble processing an order, we'll use this information to contact you.

Cookies

Cookies are files with small amount of data, which may include an anonymous unique identifier. Cookies are sent to your browser

from a web site and stored on your computer's hard drive. We do NOT use "cookies" on this site. Some of our business partners may use cookies (for example, PayPal, Eventbrite). However, we have no access to or control over these cookies.

We use Eventbrite and PayPal to bill users for goods and services. These companies do not retain, share, store or use personally identifiable information for any secondary purposes beyond filling your order.

Links

This website contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

Changes To This Privacy Policy

This Privacy Policy is effective as of (December 30, 2018) and will remain in effect except with respect to any changes in its provisions in the future, which will be in effect immediately after being posted on this page.

We reserve the right to update or change our Privacy Policy at any time and you should check this Privacy Policy periodically. Your continued use of the Service after we post any modifications to the Privacy Policy on this page will constitute your acknowledgment of the modifications

Date: January 1, 2019